



Student & Supervisor Mid-Summer Internship Evaluation

Student Name: _____

Supervisor Name & Title: _____

Organization Name: _____

Student Email: _____

Supervisor Email: _____

Organization Address: _____

EVALUATION OF INTERNSHIP LEARNING GOALS

(to be completed by student and supervisor)

Please use goals you set in the Supervisor and Student Goal-Setting Worksheet.

This form is designed to evaluate progress toward achieving the goals set in the beginning of the internship and to assess the internship experience. Students and supervisors are encouraged to discuss the results after the completion of this evaluation in order to foster a constructive conversation about strengths and opportunities for improvement for the second half of the internship.

Please rate the progress toward achieving academic goals on a scale of 1-5
(1 = needs improvement 2= developing 3= intermediate 4 = proficient 5 = outstanding).

	Student	Supervisor
Academic Learning Goals (how will this internship relate to your field of study and extend learning beyond the classroom?)		
Goal # 1:		
Goal # 2:		

	Student	Supervisor
Soft Skills Development Goals (e.g., communication, teamwork, decision-making, time management, organization, etc.)		
Goal # 1:		
Goal # 2:		
Industry-related Skills and Expertise Goals (e.g., coding, software and modeling, design, contract negotiation, etc.)		
Goal # 1:		
Goal # 2:		
Professional Development Goals (e.g., creating a professional network, demonstrating professionalism, asking for feedback, conducting informational interviews, etc.)		
Goal # 1:		
Goal # 2:		

ADDITIONAL QUESTIONS FOR STUDENTS

Please reference your responses above when completing these questions.

Describe your strengths and progress from the first half of the internship: (eg: tasks performed, skills gained, progress made towards goals)

Describe possible areas for improvement for the second half of the internship:

List questions you have for your supervisor to help you achieve your goals: (e.g. How can I better manage my time, what soft skills am I gaining from this experience, how can I network through this internship and build connections for the future?)

ADDITIONAL QUESTIONS FOR SUPERVISOR

Please reference your responses above when completing these questions

Describe the intern's strengths from the first half of the internship:

Describe possible areas of improvement for the second half of the internship:

Additional Comments:

Student Signature:

Date:

Internship Supervisor Signature:

Date:
